

## APPLICATION FOR DE-REGISTRATION OF A VEHICLE AND GRANT OF PARF / COE REBATE(S)



You may take about 15 minutes to complete this form. You will need the following information to fill in the form:

- Vehicle registration number
- For vehicle registered in the name of an individual: Name of registered owner, NRIC (Singaporeans, Singapore Permanent Residents (PRs) and Malaysians) or passport number (Foreigners other than Malaysians), OR
- For vehicle registered in the name of a non-individual: Name of Company, ACRA certificate number/ Unique Entity Number (UEN), Company Stamp, Particulars [Name, NRIC (Singaporeans, Singapore PRs and Malaysians) or passport number (Foreigners other than Malaysians)] of the Director(s) / Sole-proprietor/ Partner whose name is listed in the Accounting & Corporate Regulatory Authority (ACRA) printout, or a manager who is authorised in writing by the named Director(s) / Sole-proprietor/ Partner to sign on this Form D01 on behalf of the company
- Name, NRIC (Singaporeans, Singapore PRs and Malaysians) or Passport number (Foreigners other than Malaysians) of the person performing the transaction on behalf of the registered owner (also known as submitter)

### IMPORTANT:

Please read the **CONDITIONS** overleaf for the granting of PARF benefits/COE rebates before completing this application form. The documents to be submitted with this form are also stated overleaf.

Vehicle Registration Number :

Name of Registered Owner : \_\_\_\_\_

### Note:-

- For vehicles scrapped at an Authorised Scrap yard or temporarily stored in an Authorised Export Processing Zone (EPZ), the details will be transmitted to LTA. LTA will notify you of your vehicle's de-registration and, where applicable, details of any PARF/COE rebate(s) which may be granted to you, or arrears of road tax/late renewal fine(s).
- For vehicles stored in an authorised EPZ, the storage period allowed is for up to 12 months from date of de-registration, unless otherwise approved by the LTA. Disposal documents must be submitted to LTA through the EPZ operators not more than 14 days after the vehicle had exited an EPZ or the expiry of the storage period, whichever is earlier.
- Upon de-registration, a refund of any residual road tax will be made to the registered owner, computed from the date after de-registration. No application is necessary.
- Please be advised to liaise with your financial institution to settle any outstanding financing on your vehicle before applying for de-registration of the vehicle.

### To The Registrar of Vehicles :

\*I / We \*am/ are applying to de-register \*my / our vehicle and, where applicable, be granted the PARF/COE rebate(s) in respect of the de-registered vehicle.

\*I / We understand that \*my / our application is subject but not limited to the following conditions (where applicable) :-

- Application for de-registration of a vehicle cannot be backdated and it must be done before its road tax or lay up/road tax exemption period expires. Otherwise, any arrears of road tax and late renewal fine(s) (where applicable) must be settled in full prior to the vehicle's de-registration application being considered by the Registrar;
- If \*I / we wish to retain the registration number of this vehicle for a new or existing vehicle to be registered in \*my / our name, \*I / we will apply to retain the registration number before de-registering the vehicle by completing the prescribed form and submitting it together with the registration number retention fee, this application form, and the valid road tax disc;
- Once a vehicle is de-registered, it cannot be re-registered in Singapore. It is an offence for anyone to keep or use a de-registered vehicle. A de-registered vehicle can only be kept at an Authorised Export Processing Zone or an area approved by the Registrar;
- The vehicle cannot be parked or driven on the road or in a public place including HDB estates, after it has been de-registered. A general licence cannot be used on a de-registered vehicle;
- \*I / We must show proof to the Registrar's satisfaction either at the time of registration of \*my / our new vehicle or within a month of the old vehicle's de-registration date, whichever is earlier, or any earlier date which the Registrar may, in his discretion require, that the old vehicle has been scrapped at an Authorised Scrap yard, temporarily stored in an Authorised Export Processing Zone, or exported permanently out of Singapore

\*I / We declare that \*I / we have read and understood the above conditions, and shall undertake to abide by them.

\*I / We also declare that the particulars furnished in this application and other supporting documents are true and correct to the best of \*my / our knowledge and belief.

\*I / We hereby authorise \_\_\_\_\_ (Name of Electronic Service Agent) as \*my / our agent to file this application and all other relevant documents to LTA on \*my / our behalf.

\*I / We authorise the submitter named below to submit this application to the Electronic Service Agent named above.

\*I / We consent to the collection, use or disclosure of my personal data to a 3<sup>rd</sup> party as per paragraph 5 overleaf of this application form.

Signature, Company's Stamp (if applicable) of Submitter & Date

Signature, Company's stamp (if applicable) of Registered Owner & Date

Name of Submitter: \_\_\_\_\_

Name of Manager \*\*/Registered Owner: \_\_\_\_\_

@NRIC No/Passport No.: \_\_\_\_\_

NRIC No/Passport No of Manager\*\*/Registered Owner: \_\_\_\_\_

\* Delete where inapplicable

\*\* For vehicle registered in the name of non-individuals (eg. Company/business, etc)

@ NRIC: Singaporeans, Singapore PRs and Malaysians / Passport No.: Foreigners other than Malaysians

### FOR OFFICIAL USE ONLY

To the Registered Owner of Vehicle No: \_\_\_\_\_

This is to confirm that the above-mentioned vehicle has been de-registered on \_\_\_\_\_.

Please disregard any notice of renewal of vehicle licence (i.e. road tax) which you may receive after this date.

It is an offence for anyone to keep or use a de-registered vehicle.

\_\_\_\_\_  
Date

\_\_\_\_\_  
for Registrar of Vehicles

## DOCUMENTS TO BE SUBMITTED

- Original Duly completed Form D01 – Application For De-registration of a Vehicle and PARF/COE Rebate(s)
- Original NRIC (Singaporeans, Singapore PRs and Malaysians) or Passport (Foreigners other than Malaysians) of the registered owner, or in the case of a company vehicle, the original NRIC(s) (Singaporeans, Singapore PRs and Malaysians) or Passport(s) (Foreigners other than Malaysians) of Director(s)/Sole-proprietor/Partner(s) whose name(s) is/are listed in the ACRA printout, or a manager who is authorised, in writing, by the named Director(s)/Sole-proprietor/Partner(s) to sign Form D01 on behalf of the company.
- Valid original authorisation document(s) (e.g. Board Resolution, Letter of Authorisation, etc) from the named Director(s)/Sole-proprietor/Partner(s). Please visit [www.onemotoring.com.sg](http://www.onemotoring.com.sg) for the complete list of requisite identification documents.
- ACRA printout which is valid for up to 14 days from the date of issue by ACRA (for company vehicles only), or certificate issued by relevant regulating authority (for entities not registered under ACRA)
- Original(s) of disposal documents(s): foreign re-registration documents or export documents (duly endorsed Singapore Customs Cargo Clearance Permit and non-negotiable Bill of Lading), etc. as applicable.

## CONDITIONS FOR GRANTING OF PREFERENTIAL ADDITIONAL REGISTRATION FEE (PARF) AND/OR CERTIFICATE OF ENTITLEMENT (COE) REBATE(S)

### 1. PARF rebate

- a) The PARF Scheme, which is applicable to cars only, is as follows :

Age at De-registration	PARF Rebate (A) (For cars registered with COEs obtained before May 2002 tender exercise)	PARF Rebate (B) (For cars registered with COEs obtained from May 2002 tender exercise)
Not exceeding 5 years	130% of OMV	75% of ARF Paid
Above 5 years but not exceeding 6 years	120% of OMV	70% of ARF Paid
Above 6 years but not exceeding 7 years	110% of OMV	65% of ARF Paid
Above 7 years but not exceeding 8 years	100% of OMV	60% of ARF Paid
Above 8 years but not exceeding 9 years	90% of OMV	55% of ARF Paid
Above 9 years but not exceeding 10 years	80% of OMV	50% of ARF Paid
Above 10 years	Nil	Nil

If the car was first registered as an off-peak car (OPC) and its COE was obtained before May 2002 tender exercise, the PARF rebate is as stated in (A) or what the owner had actually paid as Additional Registration Fee (ARF) at the time of its registration, whichever is lower. For OPC registered with COE obtained from May 2002 tender exercise onwards, the PARF rebate is as stated in (B). If the car has enjoyed tax incentives under the Green Vehicle Rebate (GVR) scheme, the calculation of PARF rebate will be based on the net ARF, ie. ARF less GVR.

- b) The car must not be more than 10 years old at the time of its de-registration. The age of a car is calculated based on the date of its original registration (locally or overseas, whichever is earlier). For example, if a car was registered on 23 October 2005, it is deemed as having reached a statutory age of 10 years on 22 October 2015. This same car shall be deemed to have reached a statutory age of 5 years on 22 October 2010 and a statutory age of 7 years on 22 October 2012.
- c) The car must be licensed at all times, and was not or will not be temporarily unlicensed.
- d) The car must have been a new car at the time of its registration in Singapore or an imported used car that was registered in Singapore on or after 1 September 2007.
- ### 2. COE rebate
- a) If a vehicle is de-registered before the expiry of its COE, the COE rebate will be granted based on the Quota Premium (QP) or the Prevailing Quota Premium (PQP) paid, pro-rated to the number of months and days remaining on the vehicle's COE. For a vehicle registered using Category E (Open Category) COE, the COE rebate granted will be pro-rated to the number of months and days remaining on the QP Paid of either the Category E or its corresponding category from the same tender exercise, whichever is lower.
- b) If a vehicle is de-registered within 2 years of its registration for the purpose of export, the COE rebate will be capped at 80% of the QP paid upon registration. For a vehicle registered using Category E (Open Category) COE, the COE rebate granted will be capped at 80% of the Category E QP or the QP of its corresponding category from the same tender exercise, whichever is lower.
- ### 3. Utilisation of PARF/COE rebate(s)
- a) The car must be scrapped, temporarily stored in an Authorised Export Processing Zone or permanently exported before the PARF benefit and/or COE rebate can be used. If the car is exported, one or more of the following original documents, as applicable, must be submitted to the Registrar:-  
i) Foreign re-registration documents; or  
ii) Export documents (e.g. duly endorsed Singapore Customs Cargo Clearance Permit and non-negotiable copy of Bill of Lading from shipping company (if applicable)).
- b) The PARF and COE rebate(s) will be null and void if the disposal document(s) of the vehicle is(are) found to be invalid in any way or manner.
- c) The PARF and COE rebate(s) have a validity period of 12 months from the date of the vehicle's de-registration and must be utilised within the validity period.
- d) The PARF rebate can be used to offset the Registration Fee (RF), Additional Registration Fee (ARF), QP and Used Car Surcharge payable for the registration of a car in the owner's name.
- e) The COE rebate can be used to offset the RF, ARF, QP and Used Car Surcharge payable for the registration of a vehicle in the owner's name or the PQP payable for revalidating the COE of a vehicle that is currently registered in the owner's name.
- f) The PARF and COE rebate(s) may be transferred together or separately to a third party. A fee of S\$10 is payable for the transfer of each rebate. Alternatively, you may apply to encash the PARF and/ or COE rebate(s).
- ### 4. The granting of rebate and the determination of the rebate amount is subject to the Registrar's discretion in addition to an applicant complying with the above minimum requirements.
- ### 5. Consent to the collection, use or disclosure of personal data
- We may share the personally identifiable data that you have provided in this application with other Government agencies, so as to serve you in a most efficient and effective way. We will not share your personally identifiable data with other entities, except where such entities have been authorized to carry out specific Government services or in accordance with legislation under the purview of the Land Transport Authority to enable us to perform our functions or duties or to comply with any order of court or in compliance with any written law, or for the purposes of taking any action against any user for breach of the conditions of use of the Authority's electronic services.
- Data provided by the Authority may be used for verification and record of your personal particulars, including comparing information from other sources, and using the information to communicate with you.
- ### 6. For details on the authorised Scrap Yards/ Export Processing Zones, please visit our website at <http://www.lta.gov.sg> or <http://www.onemotoring.com.sg>. Alternatively, you may contact our Customer Service Officers at 1800-CALL LTA (1800 2255 582).

The information is current at time of printing (March 2011)