

Part 3 : For Adhoc Jobs Other Than Accident Repair

Brief description of work to be performed on vehicle (To be provided by workshop)

I declare that the vehicle bearing registration number _____ will be repaired by my workshop. The work to be performed on the vehicle will require the removal of the *front / rear / both number plate seals. The repair work will commence on _____(DD/MM/YYYY) and is expected to be completed by _____(DD/MM/YYYY).

Please describe clearly the work to be performed on the vehicle and why it is necessary to remove the number plate seal(s) of the vehicle:

Sketch – if applicable



Name and Signature
of Workshop Representative
Designation:
Contact Number:
Address:

Company Stamp

Date

* Delete where inapplicable

IMPORTANT NOTES

1. The vehicle number plates of Revised Off-Peak Car / Off-Peak Car / Weekend Car / Classic Car / Vintage(Restricted) Vehicle / Pulau Ubin Vehicle / Restricted Use Vehicle must be sealed at an authorised inspection centre. Failure to do so is an offence under the Road Traffic Act.
2. Vehicle owners must seek prior approval from the Land Transport Authority (LTA) to break the number plate seal(s) and re-seal the number plate(s) of their vehicles.
3. Vehicle owners must ensure that the number plate(s) of their vehicles is/are re-sealed at any of the authorised inspection centres before the expiry of the approval granted by the LTA.;
4. If more time is required for the repair work, the vehicle owner/authorised applicant must provide justifications and supporting documents from the repair workshop and apply to LTA for extension of the approval. The application for extension should also be done before the expiry of the approval granted by the LTA.
5. If no breaking of the seal is necessary or carried out after LTA's approval had been granted, the vehicle owner/authorised applicant must furnish a letter (before the expiry of approved period) to LTA to withdraw the approval.

6. Consent to the collection, use or disclosure of personal data:

We may share personally identifiable data that you have provided in this application with other Government agencies, so as to serve you in a most efficient and effective way. We will not share your personally identifiable data with other entities, except where such entities have been authorised to carry out specific Government services or in accordance with legislation under the purview of the Land Transport Authority to enable us to perform our functions or duties or to comply with any order of court or in compliance with any written law, or for the purposes of taking any action against any user for breach of the conditions of use of the Authority's electronic services.

Data provided by the Authority may be used for verification and record of your personal particulars, including comparing information from other sources, and using the information to communicate with you.