

## **Annex B**

### Types of Identification Documents required for Transfer of Vehicle – Buyer Only

**Important:** See Notes at bottom of Table for further clarifications

<b>Types of Identification Documents (Buyer Only)</b>	
<b>Type of New Registered Owner</b>	<b>Owner/Named or Authorised Officer</b>
Individual (Singaporean/ Singapore Permanent Resident / Malaysian / Other Foreign Nationals), including Professionals	1. Original NRIC or Passport of Owner; and
ACRA-registered Company / Foreign Company/Business/ Limited Liability Partnership (LLP)/ Sole Proprietorship	1. Original ACRA Printout 2. Original NRIC or Passport of a Company Director/Sole Proprietor/Partner whose name is shown on the ACRA Printout, or a Manager who is authorised, in writing by a Director/Sole Proprietor/Partner to sign on the "Application Form for Transfer of a Vehicle" on behalf of the company/business and the name of the Director/Sole Proprietor/Partner must be shown on the ACRA Printout; and
ROS-Registered Club / Association / Organisation	1. Original ROS Certificate Printout
Government Agency / Statutory Board	<u>For Ministry</u> 1. Original Letter of Authorisation from Assistant Director or above OR email  <u>For Statutory Board</u> 1. Original Letter of Authorisation from Manager or above in Admin Services Dept or Authorised Signatory of Statutory Board's tender for vehicle dealership OR email

#### Notes:

- a. NRIC will apply to Singaporeans, Singapore Permanent Residents and Malaysians.
- b. Passport will apply to foreigners other than Malaysians.
- c. The Original Company Profile Information printout from the Accounting & Corporate Regulatory Authority (ACRA) must be valid up to 14 days from the date of issue by ACRA.
- d. If a third party is submitting the application for the owner (whether individual, company, business, etc), the original NRIC or Passport of the third party must also be produced for verification.