

Procedures on Importation and Registration of a Classic Motorcycle/Scooter

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Registration Requirements

Vehicle Registration

All vehicles in Singapore must be registered with the Land Transport Authority (LTA).

Eligibility Criteria

A motorcycle/scooter that is at least 35 years old from its original registration date in a foreign country can be imported for registration in Singapore under the Classic Vehicle Scheme.

If a motorcycle/scooter was deregistered in Singapore while under the Classic Vehicle Scheme, it cannot be re-registered as a classic motorcycle/scooter.

To re-import a previously deregistered motorcycle/scooter and re-register it under the Classic Vehicle Scheme, the motorcycle/scooter must meet the following criteria:

- deregistered before 1 August 2012, or
- if it was deregistered on or after 1 August 2012, it must be less than 35 years old and cannot be a classic motorcycle/scooter when it was deregistered.

Once it is registered as a classic motorcycle/scooter, you cannot change the ownership of the motorcycle/scooter for 5 years.

Technical Requirements

Compliance with Road Traffic Act and its Subsidiary Legislations

All classic motorcycles/scooters to be registered in Singapore must be maintained in roadworthy condition and meet the Road Traffic (Motor Vehicles, Construction and Use) Rules and Road Traffic (Motor Vehicles, Lighting) Rules.

Modifications to Vehicle

The classic motorcycle/scooter should be restored to its original state. There should not be any alterations, conversions or modifications to the motorcycle/scooter before import. No kit motorcycle/scooter such as a replica or a motorcycle/scooter rebuilt with old or new parts is allowed.

Concessions

The following concessions are given to classic motorcycles/scooters:

- a) They need not meet exhaust emission requirements, as classic motorcycles/scooters are unlikely to meet modern requirements; and
- b) Where the technical specifications of a classic motorcycle/scooter are unable to meet regulatory requirements fully, other concessions may be granted on a case-by-case basis if safety is not affected.

Step-by-Step Guide to Import a Classic Motorcycle/Scooter in Singapore

Step 1

Check if your classic motorcycle/scooter meets registration and technical requirements.

Step 2

Ship the classic motorcycle/scooter to Singapore through a shipping agent.

Step 3

Arrange with your shipping agent to obtain an **Inward Cargo Clearance Permit**. Your agent will have to submit an application to the Singapore Customs using the TradeNet® System. **Permit and processing fee, Excise Duty and Goods & Services Tax (GST)** will be payable to the Singapore Customs through inter-bank GIRO. For further information on the application for Inward Cargo Clearance Permit, please visit www.customs.gov.sg or contact the Singapore Customs at:

Singapore Customs
55 Newton Road
#07-01 Revenue House
Singapore 307987
Tel: 6355 2000

The Singapore Customs determines the Customs Value [or commonly known as Open Market Value (OMV)] of the classic motorcycle/scooter by taking into account the purchase price, freight, insurance, handling and all other incidental charges to the sale and delivery of the classic motorcycle/scooter in Singapore. Excise Duty will be levied at 12% of the OMV. GST is computed at 7% of the total Cost, Insurance & Freight (CIF) and Excise Duty. The following documents may be required to be submitted to the Singapore Customs for assessment purposes:

- a) Original Manufacturer/Purchase Invoice;
- b) Freight and Insurance Papers;
- c) Bills/receipts relating to other incidental charges;
- d) Original foreign vehicle registration documents;
- e) Letter from a competent authority confirming the date of manufacture of the classic motorcycle/scooter (if the vehicle registration documents do not state such information);
and
- f) Application for exemption from payment of excise duty (if applicable).

All documents submitted **MUST** be in the English language. Notarised translations are acceptable. For further information on the determination of OMV for vehicles, please visit www.customs.gov.sg or contact the Singapore Customs.

Step 4

Prepare documents for verification and registration of the classic motorcycle/scooter in Singapore. Please refer to the Step-by-Step Guide to Register a Classic Motorcycle/Scooter in Singapore below.

Step-by-Step Guide to Register a Classic Motorcycle/Scooter in Singapore

Step 1

Decide whether you want to register the classic motorcycle/scooter yourself or through a motor dealer to register the classic motorcycle/scooter for you. If a motor dealer registers the classic motorcycle/scooter on your behalf, they will carry out all or most of the following steps for you.

Step 2

You must submit an application for vehicle approval to LTA through the Vehicle Inspection and Type Approval System (VITAS). You need to pay an application fee of \$256.80.

Please refer to VITAS website (<https://vrl.lta.gov.sg/certlogin.html>) for more details on opening a user account and application procedures. If you do not have a registered account, you can submit your application to LTA, Vehicle Approval & Control Division, 10 Sin Ming Drive, Singapore 575701.

Documents to be submitted for verification include:

- a) Original Manufacturer/Purchase Invoice;
- b) Freight and Insurance Papers;
- c) Bills/receipts relating to other incidental charges;
- d) Original foreign vehicle registration documents;
- e) A letter from a competent authority confirming the date of manufacture of the classic motorcycle/scooter (if the vehicle registration documents do not state such information);
- f) Detailed technical specifications of the classic motorcycle/scooter; and
- g) Inward Cargo Clearance Permit;

All documents submitted **MUST** be in the English language. Notarised translations are acceptable.

Once in-principle approval has been given, you will be notified to send the classic motorcycle/scooter for inspection at any LTA-Authorised Inspection Centres (see **Annex A**) where an inspection fee will be charged.

After your classic motorcycle/scooter has passed the inspection, an approval letter with a Vehicle Approval Code (VAC) will be issued to you. With this VAC, you may proceed to register the classic motorcycle/scooter.

Step 3

Once all information and documents are in order, you can make an appointment (by email: feedback@lta.gov.sg) to submit the following documents to LTA, Vehicle Quota & Registration Division, 10 Sin Ming Drive, Singapore 575701 for registration:

- a) Application for Registration and Licensing of a Motor Vehicle (Form R01). Refer to "Forms" at www.onemotoring.com.sg for the latest form;
- b) Identification documents of the vehicle owner:
 - For individual owners
 - Original NRIC [for Singaporeans and Permanent Residents (PRs)] or Employment/Immigration pass card issued by the Ministry of Manpower (MOM)/Immigration & Checkpoints Authority of Singapore (ICA) (for foreigners).
 - For companies
 - Printout of the business profile of the company from the Accounting & Corporate Regulatory Authority (ACRA). This printout is valid up to 14 days from the date of issue;
 - Original NRIC (for Singaporeans and PRs) or Employment/Immigration pass card issued by MOM/ICA (for foreigners) of the authorised person from the company; and
 - Original authorisation letter, signed by at least a Manager or above, if the authorised person of the company is not listed in the ACRA printout.
 - For organisations
 - A copy of certificate issued by the Registry of Societies or relevant regulating authority; and
 - Original NRIC (for Singaporeans and PRs) or Employment/Immigration pass card issued by MOM/ICA (for foreigners) of the authorised person from the organisation.
- c) Approval letter with VAC;
- d) Valid Motor Insurance Cover, covering the full licensing period (i.e. from registration date to 31 December of the same calendar year);
- e) Notice of Retained/Bid Vehicle Registration Number (if any);
- f) Notice of COE rebate (if any); and
- g) Inward Cargo Clearance Permit.

Total fees payable via Cashier's Order, Cash or NETS:

- a) Processing Fee of \$25 (before GST) per application (if registration is done at LTA's office);
- b) Registration Fee of \$220;
- c) Additional Registration Fee (ARF), which is calculated as follows:

Vehicle OMV	ARF Rate
First \$5,000	15%
Next \$5,000 (i.e. \$5,001 to \$10,000)	50%
Above \$10,000	100%

Example

The ARF payable for a classic motorcycle/scooter with an OMV of \$12,000 will be calculated as follows:

Vehicle OMV (\$12,000)	ARF Rate	ARF Payable
First \$5,000	15%	15% x \$5,000 = \$750
Next \$5,000	50%	50% x \$5,000 = \$2,500
Above \$10,000	100%	100% x \$2,000 = \$2,000

Total ARF payable is (\$750 + \$2,500 + \$2,000) = **\$5,250**;

- d) Certificate of Entitlement (COE), which is calculated at 10% of the Prevailing Quota Premium (PQP) of the Category D vehicle quota applicable at the time of registration; and
- e) Road Tax of \$280 per calendar year, expiring on 31 December each year (pro-rated to end of the same calendar year, if applicable).

Step 4

Collect the following from LTA, Vehicle Quota & Registration Division, 10 Sin Ming Drive, Singapore 575701 upon registration of the classic motorcycle/scooter:

- a) Notification of registration;
- b) Receipt; and
- c) Paper Day Licences (pro-rated from registration date to 31 December of the same calendar year).

Step 5

Upon successful registration, a vehicle registration number will be assigned to the classic motorcycle/scooter, unless a retained or bid vehicle registration number is used. You have to affix the vehicle registration number plates on your motorcycle/scooter, and then seal them at any LTA-Authorised Inspection Centres within 7 days of registration. The vehicle registration number plates for a classic motorcycle/scooter will be with white lettering on a red and yellow background.

Usage Restrictions

You can only use your classic motorcycle/scooter for 45 days in a calendar year under the Classic Vehicle Scheme, including weekends and public holidays. You must display a valid Day Licence each time you use it.

You will be issued 28 free Day Licences per calendar year when you register your motorcycle/scooter under the scheme and when you renew your road tax annually. You can buy up to 17 additional Day Licences at \$20 per licence at LTA, Vehicle Licensing Division, 10 Sin Ming Drive, Singapore 575701. Day Licences cannot be transferred to another vehicle, exchanged nor refunded. Day Licences cannot be carried over to another calendar year.

The road tax expiry date for all classic motorcycles/scooters is 31 December of each year. If a classic motorcycle/scooter is registered after 1 January, the road tax payable will be pro-rated from registration date to 31 December of the same calendar year. The number of Day Licences entitlement, both free and chargeable, will also be pro-rated accordingly.

Conditions

Your vehicle registration number plates must be inspected every year at any LTA-Authorised Inspection Centres. Your classic motorcycle/scooter must go for periodic inspection once every 2 years.

Classic motorcycles/scooters cannot be converted to normal motorcycle/scooter scheme.

Classic motorcycles/scooters cannot be laid up.

A classic motorcycle/scooter pay ERP and must have an In-Vehicle Unit (IU) installed.

You must apply to LTA for approval before breaking the vehicle registration number plate seal for repairs or carrying out of other works on your motorcycle/scooter.

Annex A**List of LTA-Authorised Inspection Centres**

JIC Inspection Services Pte Ltd (Ang Mo Kio)
21 Ang Mo Kio Street 63
Singapore 569118
Tel: 6484 7370

JIC Inspection Services Pte Ltd (Pioneer)
53 Pioneer Road
Singapore 628505
Tel: 6863 9639

STA Inspection Pte Ltd (Boon Lay)
249 Jalan Boon Lay
Singapore 619523
Tel: 6261 6178

STA Inspection Pte Ltd (Sin Ming)
302 Sin Ming Road
Singapore 575627
Tel: 6452 1398

VICOM Inspection Centre Ltd (Bukit Batok)
511 Bukit Batok Street 23
Singapore 659545
Tel: 6567 7111

VICOM Inspection Centre Ltd (Changi)
20 Changi North Crescent
Singapore 499613
Tel: 6545 4808

VICOM Inspection Centre Ltd (Kaki Bukit)
23 Kaki Bukit Avenue 4
Singapore 415933
Tel: 6749 5422

VICOM Inspection Centre Ltd (Sin Ming)
385 Sin Ming Drive
Singapore 575718
Tel: 6458 4555

VICOM Inspection Centre Ltd (Yishun)
501 Yishun Industrial Park A
Singapore 768732
Tel: 6755 9028

Annex B

Registration Documents Checklist

- Check against this list to ensure that you have all the necessary documents to register your classic motorcycle/scooter.**
 - Original Manufacturer/Purchase Invoice or foreign vehicle registration documents
 - Application for Registration and Licensing of a Motor Vehicle (Form R01)
 - Original identification document of vehicle owner (e.g. NRIC for Singaporean and PR or Employment/Immigration pass card for foreigner)
 - Approval letter with VAC
 - Valid Motor Insurance Cover, covering the full licensing period (i.e. from registration date to 31 December of the same calendar year)
 - Notice of Retained/Bid Vehicle Registration Number (if any)
 - Notice of COE rebate (if any)
 - Inward Cargo Clearance Permit
 - Cashier's Order, Cash or NETS payable to LTA
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Printing date: 15 July 2019

The information contained in this handout is current at the time of printing.
It is subject to change as may be required by the LTA or other relevant authorities.