

Procedures on Importation and Registration of a Vintage Motorcycle/Scooter in Singapore

<u>Content</u>	<u>Page</u>
Registration Requirements	
– Vehicle Registration	2
– Eligibility Criteria	2
– Scheme Available	2
Technical Requirements	
– Compliance with Road Traffic Act Rules and its Subsidiary Legislations	2
– Modifications to Vehicle	2
– Concessions	2
Step-by-Step Guide to Import a Vintage Motorcycle/Scooter in Singapore	3
Step-by-Step Guide to Register a Vintage Motorcycle/Scooter in Singapore	5
Usage Restriction	
– Vintage (Normal) Vehicle Scheme	11
– Revised Vintage Vehicle Scheme	11
Conditions	11
	<u>Annex</u>
Scheme Overview	A
List of LTA-Authorised Inspection Centres	B
Registration Documents Checklist	C

Registration Requirements

Vehicle Registration

All vehicles in Singapore must be registered with the Land Transport Authority (LTA).

Eligibility Criteria

Motorcycles/scooters manufactured before 1 January 1940 are vintage motorcycles/scooters and can be imported for registration in Singapore under the Vintage Vehicle Schemes.

If a motorcycle/scooter was deregistered in Singapore while under the Vintage Vehicle Scheme, it cannot be re-registered as a vintage motorcycle/scooter.

Eligible motorcycles/scooters that were previously deregistered in Singapore can be re-imported for re-registration under the Vintage Vehicle Schemes. Once it is registered as a vintage motorcycle/scooter, you cannot change the ownership of the motorcycle/scooter for 5 years.

Scheme Available

You can register your vintage motorcycle/scooter under the Vintage (Normal) Vehicle Scheme or Revised Vintage Vehicle Scheme. Details of these Schemes are given in **Annex A**.

Technical Requirements

Compliance with Road Traffic Act and its Subsidiary Legislations

All vintage motorcycles/scooters to be registered in Singapore must be maintained in roadworthy condition and meet the Road Traffic (Motor Vehicles, Construction and Use) Rules and Road Traffic (Motor Vehicles, Lighting) Rules.

Modifications to Vehicle

The vintage motorcycle/scooter should be restored to its original state. There should not be any alterations, conversions or modifications to the motorcycle/scooter before import. No kit motorcycle/scooter such as a replica or a motorcycle/scooter rebuilt with old or new parts is allowed.

Concessions

The following concessions are given to vintage motorcycles/scooters:

- a) They need not meet exhaust emission requirements, as motorcycles/scooters are unlikely to meet modern requirements;
- b) Where the technical specifications of a vintage motorcycle/scooter are unable to meet regulatory requirements fully, other concessions may be granted on a case-by-case basis if safety is not affected.

Step-by-Step Guide to Import a Vintage Motorcycle/Scooter in Singapore

Step 1

Check if your vintage motorcycle/scooter meets registration and technical requirements.

Step 2

Ship the vintage motorcycle/scooter to Singapore through a shipping agent.

Step 3

Arrange with your shipping agent to obtain an **Inward Cargo Clearance Permit**. Your agent will have to submit an application to the Singapore Customs using the TradeNet® System. **Permit and processing fee, Excise Duty and Goods & Services Tax (GST)** will be payable to the Singapore Customs through inter-bank GIRO. For further information on the application for Inward Cargo Clearance Permit, please visit www.customs.gov.sg or contact the Singapore Customs at:

Singapore Customs
55 Newton Road
#07-01 Revenue House
Singapore 307987
Tel: 6355 2000

The Singapore Customs determines the Customs Value [or commonly known as Open Market Value (OMV)] of the vintage motorcycle/scooter by taking into account the purchase price, freight, insurance, handling and all other incidental charges to the sale and delivery of the vintage motorcycle/scooter in Singapore. Excise Duty will be levied at 12% of the OMV. GST is computed at 7% of the total Cost, Insurance & Freight (CIF) and Excise Duty. The following documents may be required to be submitted to the Singapore Customs for assessment purposes:

- a) Original Manufacturer/Purchase Invoice;
- b) Freight and Insurance Papers;
- c) Bills/receipts relating to other incidental charges;
- d) Original foreign vehicle registration documents;
- e) Letter from a competent authority confirming the date of manufacture of the vintage motorcycle/scooter (if the vehicle registration documents do not state such information); and
- f) Application for exemption from payment of Excise Duty (if applicable).

All documents submitted **MUST** be in the English language. Notarised translations are acceptable. For further information on the determination of OMV for vehicles, please visit www.customs.gov.sg or contact the Singapore Customs.

Step 4

Prepare documents for verification and registration of the vintage motorcycle/scooter in Singapore. Please refer to the Step-by-Step Guide to Register a Vintage Motorcycle/Scooter in Singapore below.

Step-by-Step Guide to Register a Vintage Motorcycle/Scooter in Singapore

Step 1

Decide whether you want to register the vintage motorcycle/scooter yourself or through a motor dealer to register the vintage motorcycle/scooter for you. If a motor dealer registers the vintage motorcycle/scooter on your behalf, they will carry out all or most of the subsequent steps for you.

Step 2

You must submit an application for vehicle approval to LTA through the Vehicle Inspection and Type Approval System (VITAS). You need to pay an application fee of \$89.88.

Please refer to VITAS website (<https://vrl.lta.gov.sg/certlogin.html>) for more details on opening a user account and application procedures. If you do not have a registered account you can submit your application to LTA, Vehicle Approval & Control Division, 10 Sin Ming Drive, Singapore 575701.

Documents to be submitted for verification include:

- a) Original Manufacturer/Purchase Invoice;
- b) Freight and Insurance Papers;
- c) Bills/receipts relating to other incidental charges;
- d) Original foreign vehicle registration documents;
- e) Letter from a competent authority confirming the date of manufacture of the vintage motorcycle/scooter (if the vehicle registration documents do not state such information);
- f) Detailed technical specifications of the vintage motorcycle/scooter; and
- g) Valid Inward Cargo Clearance Permit;

All documents submitted **MUST** be in the English language. Notarised translations are acceptable.

Once in-principle approval has been given, you will be notified to send the vintage motorcycle/scooter for inspection at any LTA-Authorised Inspection Centres (see **Annex B**) where an inspection fee will be charged.

After your vintage motorcycle/scooter has passed the inspection, an approval letter with a Vehicle Approval Code (VAC) will be issued to you. With this VAC, you may proceed to register the vintage motorcycle/scooter.

Step 3

Once all information and documents are in order, you can make an appointment (by email: feedback@lta.gov.sg) to submit the following documents to LTA, Vehicle Quota & Registration Division, 10 Sin Ming Drive, Singapore 575701 for registration:

- a) Application for Registration and Licensing of a Motor Vehicle (Form R01). Refer to "Forms" at www.onemotoring.com.sg for the latest form;
- b) Identification documents of the vehicle owner:
 - For individual owners
 - Original NRIC [for Singaporeans and Permanent Residents (PRs)] or Employment/Immigration pass card issued by the Ministry of Manpower (MOM)/Immigration & Checkpoints Authority of Singapore (ICA) (for foreigners).
 - For companies
 - Printout of the business profile of the company from the Accounting & Corporate Regulatory Authority (ACRA). This printout is valid up to 14 days from the date of issue;
 - Original NRIC (for Singaporeans and PRs) or Employment/Immigration pass card issued by MOM/ICA (for foreigners) of the authorised person from the company; and
 - Original authorisation letter, signed by at least a Manager or above, if the authorised person of the company is not listed in the ACRA printout;
 - For organisations
 - A copy of certificate issued by the Registry of Societies or relevant regulating authority; and
 - Original NRIC (for Singaporeans and PRs) or Employment/Immigration pass card issued by MOM/ICA (for foreigners) of the authorised person from the organisation.
- c) Approval letter with VAC;
- d) Valid Motor Insurance Cover, covering the full licensing period (i.e. from registration date to 31 December of the same calendar year);
- e) Notice of Retained/Bid Vehicle Registration Number (if any);
- f) Notice of COE rebate (if any); and
- g) Inward Cargo Clearance Permit.

Total fees payable via Cashier's Order, Cash or NETS:

Vintage (Normal) Vehicle Scheme

- a) Processing Fee of \$25 (before GST) per application (if registration is done at LTA's office);
- b) Registration Fee of \$220;
- c) Additional Registration Fee (ARF), which is calculated as follows¹:

Vehicle OMV	ARF Rate
First \$5,000	15%
Next \$5,000 (i.e. \$5,001 to \$10,000)	50%
Above \$10,000	100%

Example

The ARF payable for a vintage (normal) motorcycle/scooter with an OMV of \$12,000 will be calculated as follows:

Vehicle OMV (\$12,000)	ARF Rate	ARF Payable
First \$5,000	15%	15% x \$5,000 = \$750
Next \$5,000	50%	50% x \$5,000 = \$2,500
Above \$10,000	100%	100% x \$2,000 = \$2,000

Total ARF payable is (\$750 + \$2,500 + \$2,000) = **\$5,250**;

- d) Secure a Certificate of Entitlement (COE) in the appropriate vehicle category. Motorcycles/scooters are classified under Category D.

There are 2 COE Open Bidding exercises each month. The bidding exercises usually start on the first Monday and third Monday of the month at 12pm and last for 3 working days. The exercises will usually end on the Wednesday in the same week at 4pm.

¹ ARF may be waived if the ownership of the Vintage (Normal) motorcycle/scooter is not changed.

You can submit your COE bid, enquire on the bid status and revise your reserve price through the following channels:

Access Channels	Submit Bid	Enquire Bid	Revise Bid
DBS/POSB ATM Tel: 1800-111-1111	Yes	-	Yes
DBS/POSB Internet Banking (for Companies and Motor Dealers) Tel: 1800-222-2200	Yes	Yes	Yes
UOB Internet Banking (for Companies and Motor Dealers) Tel: 1800-226-6121	Yes	Yes	Yes
Maybank Internet Banking (for Companies and Motor Dealers) Tel: 1800-777-0022	Yes	Yes	Yes
LTA Open Bidding Website (https://ocoe.lta.gov.sg)	-	Yes	Yes

You can check the current COE information on the ONE.MOTORING website (www.onemotoring.com.sg) or on the MyTransport.SG Mobile App (download the App “MyTransport Singapore” via the Apple App Store or Google Play).

You must have a bank account with the participating banks in order to bid. You can submit the bid by indicating your reserve price, i.e. the maximum amount you are willing to pay for your COE. The minimum reserve price is \$1 and the amount of bid must be in multiples of \$1. Bid submitted cannot be withdrawn or revised downwards.

A fixed deposit of \$200 will be deducted from your bank account upon submission of the bid application. There will be an administration fee charged for each bid application and for every subsequent revision.

For more details, you may visit **Demonstration Kit & User Guide** at: www.lta.gov.sg/content/ltaweb/en/ocoe.html

Points to note:

- Unless you are representing a company or organisation, each applicant is permitted only one bid in each tender exercise.
- COEs in Category D are non-transferable. They are valid for 6 months. Hence, you must use the COE to register your motorcycle/scooter within 6 months.
- COEs in Category E are transferable once only if the COE is bid under the name of an individual. Category E COEs bid in the name of company and business (including limited liability partnership, club, association, etc.) are not transferable. They are valid for 3 months. Hence, you must use the COE to register your motorcycle/scooter within 3 months. Category E TCOEs obtained from May 2017 bidding exercises onwards can no longer be used to register motorcycle/scooter.

- Category E TCOE obtained before May 2017 can be used to register any vehicle type. However, when the vehicle is subsequently deregistered, the COE Rebate granted to the last registered owner would be based on the Quota Premium (QP) of either Category E or its corresponding Category from the same tender exercise, whichever is lower.
 - Motorcycle/scooter registering using Category E TCOE obtained before May 2017 pays one-third of the QP of the Category E TCOE.
 - At the time of registration, a COE of 10 years will be issued to the vehicle.
 - At the time of registration, the difference between the QP and your COE bid deposit is payable. If your deposit is more than the QP, the difference will be used to offset the Additional Registration Fee (ARF) and Registration Fee payable to register your vehicle.
 - If you are not successful in your bid for a COE, the bid deposit will be automatically refunded to your bank account one working day after the announcement of the bidding results. You may try bidding again in the next COE tender exercise; and
- e) Road Tax
Similar to a normal motorcycle/scooter. It is calculated as pay per use, including weekends and public holidays.
Refer to www.onemotoring.com.sg for the latest road tax rate under “Buying”, “Upfront Vehicle Costs”, “Vehicle Tax Structure”.

Revised Vintage Vehicle Scheme

- a) Processing Fee of \$25 (before GST) per application (if registration is done at LTA's office);
- b) Registration Fee of \$220;
- c) ARF, which is calculated at 10% of the OMV;
- d) COE, which is calculated at 10% of the Prevailing Quota Premium (PQP) of Category D applicable at the time of registration; and
- e) Road Tax of up to 45 days in a calendar year, including weekends and public holidays, first 28 Day Licences at \$10 per licence and 17 additional Day Licences at \$20 per licence.

Step 4

Collect the following from LTA, Vehicle Quota & Registration Division, 10 Sin Ming Drive, Singapore 575701 upon registration of the vintage motorcycle/scooter:

- a) Notification of registration;
- b) Receipt; and
- c) Paper Day Licences (pro-rated from registration date to 31 December of the same calendar year).

Step 5

Upon successful registration, a vehicle registration number will be assigned to the vintage motorcycle/scooter, unless a retained or bid vehicle registration number is used. You have to affix the vehicle registration number plates on your motorcycle/scooter, and then seal² them at any LTA-Authorised Inspection Centres within 7 days of registration. The vehicle registration number plates for a motorcycle/scooter under the Vintage (Normal) Vehicle Scheme will be the same as normal motorcycle/scooter (i.e. white lettering on a black background). The vehicle registration number plates for a motorcycle/scooter under the Revised Vintage Vehicle Scheme will be with white lettering on a red and yellow background.

² Only applicable to motorcycles/scooters registered under the Revised Vintage Vehicle Scheme.

Usage Restrictions

Vintage (Normal) Vehicle Scheme

There are no usage restrictions for motorcycles/scooters under the Vintage (Normal) Vehicle Scheme and you are not required to display a Day Licence.

Motorcycles/scooters registered under the Vintage (Normal) Vehicle Scheme have a lifespan till 30 June 2028.

Revised Vintage Vehicle Scheme

You can only use your vintage motorcycles/scooters for 45 days in a calendar year under the Revised Vintage Vehicle Scheme, including weekends and public holidays. You must display a valid Day Licence each time you use it. You can buy up to 45 Day Licences (first 28 Day Licences at \$10 per licence and 17 additional Day Licences at \$20 per licence) at LTA, Vehicle Quota & Registration Division, 10 Sin Ming Drive, Singapore 575701.

If your revised vintage motorcycle/scooter is registered after 1 January and the remaining days of the calendar year is less than 45 days, the number of Day Licences you are allowed to buy will be capped to the number of remaining days (e.g. if your revised vintage motorcycle/scooter is registered on 1 December, you can buy up to 28 Day Licences at \$10 per licence and 3 Day Licences at \$20 per licence).

Day Licences cannot be transferred to another vehicle, exchanged nor refunded. Day Licences cannot be carried over to another calendar year.

Conditions

Vintage motorcycles/scooters cannot be converted to normal motorcycle/scooter scheme.

Vintage motorcycles/scooters cannot be laid-up.

A vintage motorcycle/scooter pays ERP and must have an In-Vehicle Unit (IU) installed.

The vehicle registration number plate of your revised vintage motorcycle/scooter must be sealed at any LTA-Authorised Inspection Centres. You must apply to LTA for approval before breaking the vehicle registration number plate seal for repairs or carrying out other works on your revised vintage motorcycle/scooter.

Annex A
Page 1 of 2

Scheme Overview

Scheme	Vintage (Normal)	Revised Vintage
Excise Duty (ED)	Based on the rate at the point when the motorcycle/scooter was first imported in Singapore.	12% of Open Market Value (OMV)
Registration Fee	\$220	\$220
Additional Registration Fee (ARF) ³	Waived, but subject to non-transfer condition. If change of ownership is required, ARF will be payable based on the rate at the point when the motorcycle/scooter was first registered in Singapore.	10% of OMV
Certificate of Entitlement (COE) ⁴	For registration: Quota Premium of Category D successfully bid for. For COE renewal: Prevailing Quota Premium (PQP) of Category D.	For registration and COE renewal: 10% of the PQP of Category D.
Road Tax	Similar to a normal motorcycle/scooter. Pay per use, including weekends and public holidays.	Up to 45 days in a calendar year, including weekends and public holidays, first 28 Day Licences at \$10 per licence and 17 additional Day Licences at \$20 per licence.
Insurance	Motor insurance covering the entire road tax period. The insurance must cover third-party liability for deaths and bodily injury.	Motor insurance covering the day of use. The insurance must cover third-party liability for deaths and bodily injury.
Vehicle Registration Number Plate	Same as normal motorcycle/scooter (white lettering on black background).	White lettering on red and yellow background and must be sealed at any LTA-Authorised Inspection Centres within 7 days of registration.
Electronic Road Pricing	Same as normal motorcycle/scooter.	Same as normal motorcycle/scooter.

³ Non-refundable.

⁴ If a COE is renewed before its expiry, any unused COE will be forfeited.

Scheme	Vintage (Normal)	Revised Vintage
Others	a) Cannot be convert to other vehicle schemes, except Revised Vintage Vehicle Scheme. b) Cannot be laid-up. c) Need not meet exhaust emission and other technical requirements if safety is not affected. d) Has a lifespan till 30 June 2028.	a) Cannot be converted to other vehicle schemes, except Vintage (Normal) Vehicle Scheme. b) Cannot be laid-up. c) Need not meet exhaust emission and other technical requirements if safety is not affected. d) No lifespan.

Annex B**List of LTA-Authorised Inspection Centres**

JIC Inspection Services Pte Ltd (Ang Mo Kio)
21 Ang Mo Kio Street 63
Singapore 569118
Tel: 6484 7370

JIC Inspection Services Pte Ltd (Pioneer)
53 Pioneer Road
Singapore 628505
Tel: 6863 9639

STA Inspection Pte Ltd (Boon Lay)
249 Jalan Boon Lay
Singapore 619523
Tel: 6261 6178

STA Inspection Pte Ltd (Sin Ming)
302 Sin Ming Road
Singapore 575627
Tel: 6452 1398

VICOM Inspection Centre Ltd (Bukit Batok)
511 Bukit Batok Street 23
Singapore 659545
Tel: 6567 7111

VICOM Inspection Centre Ltd (Changi)
20 Changi North Crescent
Singapore 499613
Tel: 6545 4808

VICOM Inspection Centre Ltd (Kaki Bukit)
23 Kaki Bukit Avenue 4
Singapore 415933
Tel: 6749 5422

VICOM Inspection Centre Ltd (Sin Ming)
385 Sin Ming Drive
Singapore 575718
Tel: 6458 4555

VICOM Inspection Centre Ltd (Yishun)
501 Yishun Industrial Park A
Singapore 768732
Tel: 6755 9028

Annex C

Registration Documents Checklist

- Check against this list to ensure that you have all the necessary documents to register your vintage motorcycle/scooter.**
 - Original Manufacturer/Purchase Invoice or foreign vehicle registration documents
 - Application for Registration and Licensing of a Motor Vehicle (Form R01)
 - Original identification document of vehicle owner (e.g. NRIC for Singaporean and PR or Employment/Immigration pass card for foreigner)
 - Approval letter with VAC
 - Valid Motor Insurance Cover, covering the full licensing period (i.e. from date of registration to the end of the calendar year)
 - Notice of Retained/Bid Vehicle Registration Number (if any)
 - Notice of COE rebate (if any)
 - Inward Cargo Clearance Permit
 - Cashier's Order, Cash or NETS payable to LTA
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The information contained in this handout is current at the time of printing.
It is subject to change as may be required by the LTA or other relevant authorities.