

**SUBMISSION FORM FOR APPLICATION FOR REGISTRATION  
AND LICENSING OF A OF A MOTOR VEHICLE & APPLICATION  
TO ASSIGN / RETAIN A VEHICLE REGISTRATION NUMBER  
(FOR ELECTRONIC SERVICE AGENTS' USE ONLY)**



You may take about 5 minutes to complete this form. You will need the following information to fill in the form:

- LTALink User ID
- Name, ACRA / UEN No.
- Name and NRIC No. (Singaporeans and Singapore PRs) / Foreign Identification Number (FIN) (Foreigners) of the Director / Manager / Sole-proprietor / Partner of the Company / Business/ LLP / LP
- Transaction Date
- Name and contact number of the contact person from the Company / Business/ LLP / LP

**Instructions:**

1. One (1) Form AP02 shall be used to declare each User ID's registration transactions for the day.
2. Please submit the duly completed Form AP02 with:
  - Originals of Form R01: Application for Registration and Licensing of a Motor Vehicle
  - Originals of Form R03: Application to Assign / Retain A Vehicle Registration Number
  - A copy of the daily transaction log for the relevant transaction date
3. The Form AP02 is to be endorsed with the Electronic Service Agent's Company Stamp.

**SECTION A – DECLARATION BY ELECTRONIC SERVICE AGENT**

1. LTALink User ID: \_\_\_\_\_
2. ACRA No./ UEN: \_\_\_\_\_
3. Transaction Date: \_\_\_\_\_
4. \*I / We attach a total of \_\_\_\_\_ Form R01 for motor vehicle registrations and \_\_\_\_\_ Form R03 for assign/retain of vehicle registration number carried out on the above Transaction Date. \*I / We hereby declare that the information furnished in this Submission Form AP02 are true and correct to the best of \*my / our knowledge and belief.

\_\_\_\_\_  
Name, NRIC No. (Singaporeans and Singapore PRs) /  
FIN (Foreigners) of \*Director / Manager / Sole-proprietor /  
Partner

\_\_\_\_\_  
Signature of \*Director / Manager / Sole-proprietor / Partner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name of Contact Person

\_\_\_\_\_  
Contact Number

**SECTION B (FOR OFFICIAL USE ONLY)**

| Verified By: | Date | Remarks |
|--------------|------|---------|
|              |      |         |

\* Delete as inapplicable