

APPLICATION TO ENTER / CHANGE E-DAY LICENCE USAGE DATE FOR OFF-PEAK / WEEKEND CAR

You may take 5 minutes to complete this form. You will need the following information to fill in the form:

1. Vehicle registration number;
2. Current Usage Date of e-Day Licence(s), if available (not applicable to un-dated e-Day Licence(s));
3. For vehicle registered under individual: Name of registered owner, NRIC (Singaporean / Singapore Permanent Resident (PR)) or FIN (Foreigner) and contact number; or
4. For vehicle registered under non-individual: Name of Company, ACRA certificate number / Unique Entity Number (UEN) and contact number; and
5. Name, NRIC (Singaporean / Singapore PR) or FIN (Foreigner) and contact number of the person submitting the application on behalf of the registered owner (i.e. Authorised Applicant).

IMPORTANT: Please read the INSTRUCTIONS AND NOTES overleaf before completing the application form.
Application with incorrect or incomplete information will not be accepted.

To Be Completed by Registered Vehicle Owner / Authorised Applicant

Vehicle Registration Number: _____

* I / We wish to apply to *enter / change the Usage Date(s) of the e-Day Licence(s) as stated below:

Please tick where applicable:

Section A	Section B
<input type="checkbox"/> Enter e-Day Licence Usage Date(s) [DDMMYYYY] as stated below: (applicable for un-dated e-Day Licence)	<input type="checkbox"/> Change e-Day Licence Usage Date(s) [DDMMYYYY] as stated below: (applicable for dated e-Day Licence)
	From: _____ To: _____ (leave the Usage Date blank if you are applying to change to an un-dated e-Day Licence)
(1) _____	(1) _____ (1) _____
(2) _____	(2) _____ (2) _____
(3) _____	(3) _____ (3) _____
(4) _____	(4) _____ (4) _____
(5) _____	(5) _____ (5) _____

Declaration by *Registered Vehicle Owner / Authorised Applicant

*I / We declare that * I / we:

- a) have read and understood all the terms and conditions listed below and undertake to abide by them.
- b) *am / are the registered owner of the above-mentioned vehicle or *I am / we are duly authorised by the registered owner of the above-mentioned vehicle to submit this application.
- c) wish to apply to *enter / change the intended Usage Date(s) for the e-Day Licence(s) stated above.
- d) understand that *I / we need to change the Usage Date on the e-Day Licence before the start of the restricted hours at 0700 hours, (i.e. up to 0659 hours of the specified Usage Date. Otherwise, the e-Day Licence will be considered used on the specified Usage Date and **cannot** be changed.
- e) understand that an **undated** e-Day Licence is **not** valid for use until its Usage Date has been entered by 2359 hours on the next day of the Usage Date.
- f) understand that it is a serious offence to use an Off-Peak Car/ Weekend Car (OPC/WEC) on the roads during the restricted hours without a valid e-Day Licence in force for the vehicle.
- g) shall not hold Land Transport Authority (LTA) or its agents liable for any claims or disputes involving this application to *enter / change the Usage Date(s) of the e-Day Licence(s) as specified above.
- h) agree and undertake to indemnify and to hold LTA in all respects harmless against any losses, actions, demands, suits, charges, damages, proceedings, costs and expenses whatsoever arising from or in connection with this application to *enter / change the Usage Date(s) of the e-Day Licence(s) as specified above.
- i) have ensured that the particulars furnished in this application are true and correct to the best of *my / our knowledge.

Name of *Registered Vehicle Owner / Authorised Applicant: _____
(in Block Letters)

NRIC No. (Singaporean / Singapore PR) or FIN (Foreigner)
of *Registered Vehicle Owner / Authorised Applicant: _____

Contact of *Registered Vehicle Owner / Authorised Applicant: (Home / Office) _____ (Mobile) _____

Signature of *Registered Vehicle Owner / Authorised Applicant: _____ Date _____

* Delete where inapplicable

INSTRUCTIONS AND NOTES

1. Please complete the Application Form DL03 and submit it to :
 - a. any SingPost outlet; or
 - b. Automobile Association of Singapore (AAS) at 2 Kung Chong Road.
2. When submitting your application, please check that you have the following:
 - a. The application form DL03, completed and signed.
 - b. The original NRIC (Singaporean / Singapore PR) or Employment / Immigration Pass Card bearing FIN issued by MOM / ICA (Foreigner) of the registered vehicle owner/authorised applicant.
3. A system-generated Acknowledgement Page will be issued to you once the application has been successfully processed. Please check the Acknowledgement Page to ensure that the vehicle registration number, old Usage Date(s) and the new Usage Date(s), if provided, is/are correct before leaving the counter.
4. **Consent to the collection, use or disclosure of personal data:** We may share personally identifiable data that you have provided in this application with other Government agencies, so as to serve you in a most efficient and effective way. We will not share your personally identifiable data with other entities, except where such entities have been authorised to carry out specific Government services or in accordance with legislation under the purview of the Land Transport Authority to enable us to perform our functions or duties or to comply with any order of court or in compliance with any written law, or for the purposes of taking any action against any user for breach of the conditions of use of the Authority's electronic services.

Data provided by the Authority may be used for verification and record of your personal particulars, including comparing information from other sources, and using the information to communicate with you.