

FR01

APPLICATION FORM FOR REFUND

You may take about 5 minutes to complete this form and you may need the following information to fill in the form:

- The vehicle registration number
- The NRIC No.(Singaporeans, Singapore PRs and Malaysians) / Passport No. (Foreigners other than Malaysians) / Registration Cert. No. (Company/ Business/ Association)

Please complete the Application Form and submit it with the following documents to:

Land Transport Authority
10 Sin Ming Drive, Singapore 575701

1. The foreign goods vehicle licence / Day Licence, if applicable.
2. If the vehicle is stolen – please attach a photocopy of the Police Report.
3. If the refund is to be made to a person / payee other than the registered owner, please submit:
 - a) An authorisation from the registered owner or complete the authorisation in Part 2 below, or
 - b) An authorisation from all the partners or the directors and shareholders, if the registered owner is a partnership or company, respectively; and
 - c) A photocopy of the registered owner's and the payee's NRIC (Singaporeans, Singapore PRs and Malaysians) / Passport (Foreigners other than Malaysians) / ACRA or ROS Registration Certificate (Company, Business or Association), respectively.

Part 1: To Be Completed by Applicant / Registered Owner:

- 1) Vehicle Registration No.: _____
- 2) Type of Refund: Road Tax Others _____
- 3) Reason(s) for Refund: _____
- 4) Name of Registered Owner: _____
(As in NRIC / Passport / Company Certificate, in Block Letters)
- 5) NRIC No.(Singaporeans, Singapore PRs and Malaysians) /
Passport No. (Foreigners other than Malaysians) /
Registration No. (Company, Business or Association): _____
- 6) Address of Applicant / Registered Owner: _____
- 7) Contact Person (if other than registered owner): _____
- 8) Contact Telephone No.: _____

Part 2: Authorisation To Refund To Person/ Party Other Than Registered Owner:

- 9) Payee Name: _____
(As in NRIC / Passport / Company Certificate, in Block Letters)
- 10) Payee's Address: _____

We / I authorise LTA to refund the amount due to us / me to _____ (Name of Payee) of _____ [NRIC No. (Singaporeans, Singapore PRs and Malaysians) / Passport No. (Foreigners other than Malaysians) / Registration No. (Company, Business or Association)].

Signature of Registered Owner (Affix Company Stamp, if applicable) and Date _____

Acknowledgement

To the Registered Owner of Vehicle No.: _____
We acknowledge receipt of your application for refund.

_____ for Registrar of Vehicles

_____ Date