

**LICENCE TO OPERATE A HEAVY VEHICLE PARKING PLACE
(TERMINATE LICENCE, UPDATE DETAILS)**
The Parking Places Act (Chapter 214)

This form may take 10 minutes to complete. You will need the following information to fill in the form.
a) Heavy Vehicle Park Number

NOTES TO APPLICANT

Please read the following instructions before completing the application form.

- i) The applicant shall be deemed to have read and understood the Parking Places (Licensing and Control of Private Parking Places for Heavy Vehicles) Rules.
- ii) You are strongly encouraged to log on to e-Services@ONE.MOTORING to submit the transaction online using your heavy vehicle park operator account ID and password. If you have forgotten your ID or Password, please call 1800-2255-582 to obtain a new password.
- iii) Fill in **Part I, Part IV** and **any other Parts** as required according to your transactions.
- iv) For hardcopy submission, please submit the completed forms and accompanying documents to the LTA Vehicle Parking Counters at **10 Sin Ming Drive, VTL Building, Singapore 575701**. Applications with incomplete forms or documents will not be processed.
- v) For Enquiry: Call 1800-CALL_LTA (1800-2255-582)

PART I: HEAVY VEHICLE PARK OPERATOR DETAILS

- 1) Operator Name: _____
- 2) Park No: _____
- 3) Address of Parking Place: _____
_____ Postal Code: _____
- 4) Office Tel No: _____ Fax No: _____
- 5) Mobile No: _____ Email Address: _____
[For email correspondence]
- 6) Contact Person: _____

PART II: TERMINATE LICENCE

- 7) Reason for Termination. Please select **ONLY** one.
 - Stop operating as a heavy vehicle park
 - Moving out of premises
 - Others.
 Please specify. _____

- 8) Effective Termination Date: _____

PART III: UPDATE HEAVY VEHICLE PARK DETAILS

9) Fields to be updated. Please select accordingly.

Operator Name: _____
(NOTE: The Operator ID remains unchanged.)

Allow public to enquire your parking spaces availability? (Yes / No)
If 'Yes', please indicate the Parking Charges per month:

HV Lot: \$ _____, TR Lot: \$ _____, TR20 Lot: \$ _____

Parking Spaces Availability and Parking Charges will be displayed at our OneMotoring website.

Office Tel No: _____ Fax No: _____

Mobile No: _____ Email Address: _____
[For email correspondence]

Contact Person: _____

Mailing Address: _____
_____ Postal Code: _____

**PART IV: DECLARATION OF APPLICANT
(IMPORTANT: PLEASE READ BEFORE SIGNING)**

I, represent and warrant that all information provided by me in this application and in any document submitted to you is true, accurate and complete.

Name of Authorised Person: _____ Designation: _____

NRIC No: _____

Date: _____

Signature

Company Stamp