

APPLICATION FORM FOR INTERBANK GIRO (ESA)



This form may take you approximately 10 minutes to fill in.

PART 1: FOR APPLICANT'S COMPLETION

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10">Date (DD-MM-YYYY)</td> </tr> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 5%; text-align: center;">-</td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> </tr> <tr> <td colspan="10">To: Name of Financial Institution</td> </tr> <tr> <td colspan="10" style="height: 20px;"></td> </tr> <tr> <td colspan="10">Name of Applicant</td> </tr> <tr> <td colspan="10" style="height: 20px;"></td> </tr> <tr> <td colspan="10">Registration Number*</td> </tr> <tr> <td colspan="10" style="height: 20px;"></td> </tr> </table>	Date (DD-MM-YYYY)												-			-					To: Name of Financial Institution																				Name of Applicant																				Registration Number*																				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Name Of Billing Organisation ("BO")</td> </tr> <tr> <td colspan="2" style="text-align: center;">Land Transport Authority</td> </tr> <tr> <td colspan="2">Branch of Financial Institution</td> </tr> <tr> <td colspan="2" style="height: 20px;"></td> </tr> <tr> <td colspan="2">Contact Information of Applicant (Please fill up, and put 'Nil' if not available)</td> </tr> <tr> <td>Handphone/Pager Number: _____</td> <td>Home Number: _____</td> </tr> <tr> <td>Office Number: _____</td> <td>Fax Number: _____</td> </tr> <tr> <td colspan="2">Email Address: _____</td> </tr> </table>	Name Of Billing Organisation ("BO")		Land Transport Authority		Branch of Financial Institution				Contact Information of Applicant (Please fill up, and put 'Nil' if not available)		Handphone/Pager Number: _____	Home Number: _____	Office Number: _____	Fax Number: _____	Email Address: _____	
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* Not applicable, unless the Applicant is registered under a body/ organisation e.g. ACRA, ROS etc. Registration Number refers to the ACRA Registration Number for the Applicant registered under ACRA Company/ Business, ROS Number etc.

PART 2: FOR ACCOUNT HOLDER'S COMPLETION

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10">Name(s) of Account Holder (As in Financial Institution's records)</td> </tr> <tr> <td colspan="10" style="height: 20px;"></td> </tr> <tr> <td colspan="10">Bank Account Number of Account Holder</td> </tr> <tr> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 5%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 5%;"></td> <td style="width: 20%;"></td> <td style="width: 20%;"></td> <td style="width: 5%;"></td> <td style="width: 5%;"></td> </tr> </table>	Name(s) of Account Holder (As in Financial Institution's records)																				Bank Account Number of Account Holder																				<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Company Stamp/ Signature(s)/ Thumbprint(s)** of Account Holder (As in Financial Institution's records)</td> </tr> <tr> <td colspan="2" style="height: 80px;"></td> </tr> </table>	Company Stamp/ Signature(s)/ Thumbprint(s)** of Account Holder (As in Financial Institution's records)			
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** For thumbprints, please go to the respective branch with your identification document(s).

- (a) I/ We hereby instruct you to process LTA's instruction to debit my/ our account.
- (b) You are entitled to reject LTA's debit instruction if my/ our account does not have sufficient funds and charge me/ us a fee for this. You may also at your discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- (c) This authorisation will remain in force until terminated by your written notice sent to my/ our address last known to you or upon receipt of my/ our written revocation through LTA.

PART 3: FOR LTA'S COMPLETION

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">Bank</td> <td style="text-align: center;">Branch</td> <td style="text-align: center;">LTA's Bank Account Number</td> </tr> <tr> <td style="text-align: center;">7 1 7 1 0 1 5 0 1 5 0 2 0 2 8 9 0</td> <td></td> <td></td> </tr> </table>	Bank	Branch	LTA's Bank Account Number	7 1 7 1 0 1 5 0 1 5 0 2 0 2 8 9 0			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Type Of GIRO Applicant</td> </tr> <tr> <td style="text-align: center;">Authorised Agent</td> </tr> </table>	Type Of GIRO Applicant	Authorised Agent	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Customer Reference Number</td> </tr> <tr> <td style="height: 20px;"></td> </tr> </table>	Customer Reference Number	
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PART 4: FOR FINANCIAL INSTITUTION'S COMPLETION

To: Deputy Director, Collections & Refunds Division
Land Transport Authority
10 Sin Ming Drive
Singapore 575701

This Application is hereby rejected for the following reason(s) (Please the relevant box):

- Signature/Thumbprint# differs from Financial Institution's record
- Wrong account number
- Signature/Thumbprint# incomplete/unclear#
- Amendments not countersigned by customer
- Account operated by signature/thumbprint#
- Others (Please specify) _____

Please delete where applicable

_____ Designation & Name of Approving Officer
_____ Company Stamp & Authorised Signature
_____ Date

Please glue along the dotted line.

Please glue along the dotted line.

NOTES ON INTERBANK GIRO

1. Please complete Part 1 and 2 of the Application Form For Interbank GIRO.
2. The Applicant will receive a letter to inform him on the status of the GIRO application (i.e. whether successful or rejected). Please allow for approximately 3 weeks for the processing of the GIRO application.
2. The Account Holder(s)' bank will make the necessary deductions from the bank account on LTA's instructions. The deduction will be reflected with "LTA" in the passbook/ bank statement.
3. Please maintain sufficient funds in the bank account for the GIRO deductions to avoid any charges that may be imposed by the bank or by LTA for each failed deduction.
4. Once signed up, this GIRO arrangement will continue to be in effect until the Applicant writes in to notify us at least 3 weeks in advance to terminate it. The bank account under this GIRO arrangement should not be terminated with the bank (if required) until a letter to inform the Applicant that the GIRO arrangement has been terminated with LTA is received by the Applicant. For notification on the termination of the GIRO arrangement, please write in to:

Collections & Refunds Division
Land Transport Authority
10 Sin Ming Drive
Singapore 575701

LTA reserves the right to terminate the GIRO arrangement at any time without assigning any reasons for such termination.

5. Please contact our Collections & Refunds Division officer at tel: 6553 5123 should you require further assistance.