

Public Transport Group
10 Sin Ming Drive Singapore 575701
Tel: 1800 – CALL LTA (1800 – 2255 582) Fax: (65) 6553 5329

APPLICATION FOR VOCATIONAL LICENCE

This form may take you about 10 minutes to complete. When submitting your application in person, please check that you have the following:

- A recent passport-sized photo (colour photo with white background). 1 photo is required for each type of licence application.
- Original NRIC
- Payment of \$40 (cash/NETS/cheque). Please note that the application fee is non-refundable.
- If you are a foreigner applying for an ODVL/BDVL/PDVL, please produce your Work Pass (stating “Bus Driver/Chauffeur” as the vocation), Foreign Class 3 Driving Licence, converted Singapore Class 3/3A (where applicable) Driving Licence and employment letter.
- Employment letter stating “Chauffeured Services Driver” as occupation. (For Singapore Permanent Resident and Work Pass Holders applying for PDVL)
- Certificate of Conduct (For Work Pass Holder applying for PDVL)

Alternatively, you can mail your completed application form together with a \$40 cheque (payable to “Land Transport Authority”) and copies of the above documents (if applicable) (front & back view), where applicable, to the Land Transport Authority, Vocational Licence Services, 10 Sin Ming Drive, Singapore 575701.

To apply for a Vocational Licence, you must meet the following requirements:

a. Payment of Medisave Contributions by Self-Employed Persons

- If you are a self-employed person, please ensure that you have up-to-date Medisave contributions. To check the status of your Medisave contributions for the purpose of licence application, please visit the CPF website at www.cpf.gov.sg.

b. To be eligible to apply for a Taxi Driver/Private Hire Car Driver’s Vocational Licence (TPDVL), you should:

- Be a Singapore Citizen holding a pink NRIC;
- Be at least 30 years old (if you are applying for the combined TPDVL);
- Have held a valid Class 3/3A (where applicable) Singapore driving licence for a continuous period of at least one year at the point of application; and
- Be able to speak and read simple English.

c. To be eligible to apply for a Private Hire Car Driver’s Vocational Licence (PDVL), you should:

- Have held a valid Class 3/3A/3C/3CA Singapore driving licence for at least a continuous period of two years at the point of application; and
- Be able to speak and read simple English.
- Be an employee with a Chauffeured Services Company if you are a Singapore Permanent Resident/Work Pass holder

Note: For applications under b and c, you will be required to produce documentary proof of your ability to speak and read simple English **when you register for the TPDVL / PDVL training course** upon approval of your application. For this purpose, a GCE ‘O’ Level or ‘N’ Level pass in English (at least a D7 grade) or a Level 3 pass in English under the Workplace Literacy (WPL) programme is accepted. If you are not able to provide these documents, you are required to sit for the WPL-Computer Adaptive Test (WPL-CAT). The fee for this test is \$10.50 (excluding GST).

d. To be eligible to apply for a Bus Driver’s Vocational Licence (BDVL), you should:

- Be a Singapore Citizen/ Singapore Permanent Resident/ Work Pass holder (with ‘Bus Driver’ as a vocation);
- Be at least 21 years old; and
- Have held a valid Class 3 Singapore driving licence for a continuous period of at least one year at the point of application.

e. To be eligible to apply for a Bus Attendant’s Vocational Licence (BAVL), you should:

- Be a Singapore Citizen holding a pink NRIC; and
- Be at least 18 years old.

Medical and Screening Requirements

You must pass a medical examination and attend the respective training course(s). Those who have committed serious offences (including rape, murder or kidnapping) will be barred for life. For less serious offences (including housebreaking and cheating), applications will be barred from consideration for a certain period after the date of conviction. Offences which do not pose any risk to the public safety, such as forgery, do not attract any debarment. **Please note that application approval is at the sole discretion of LTA.**

